

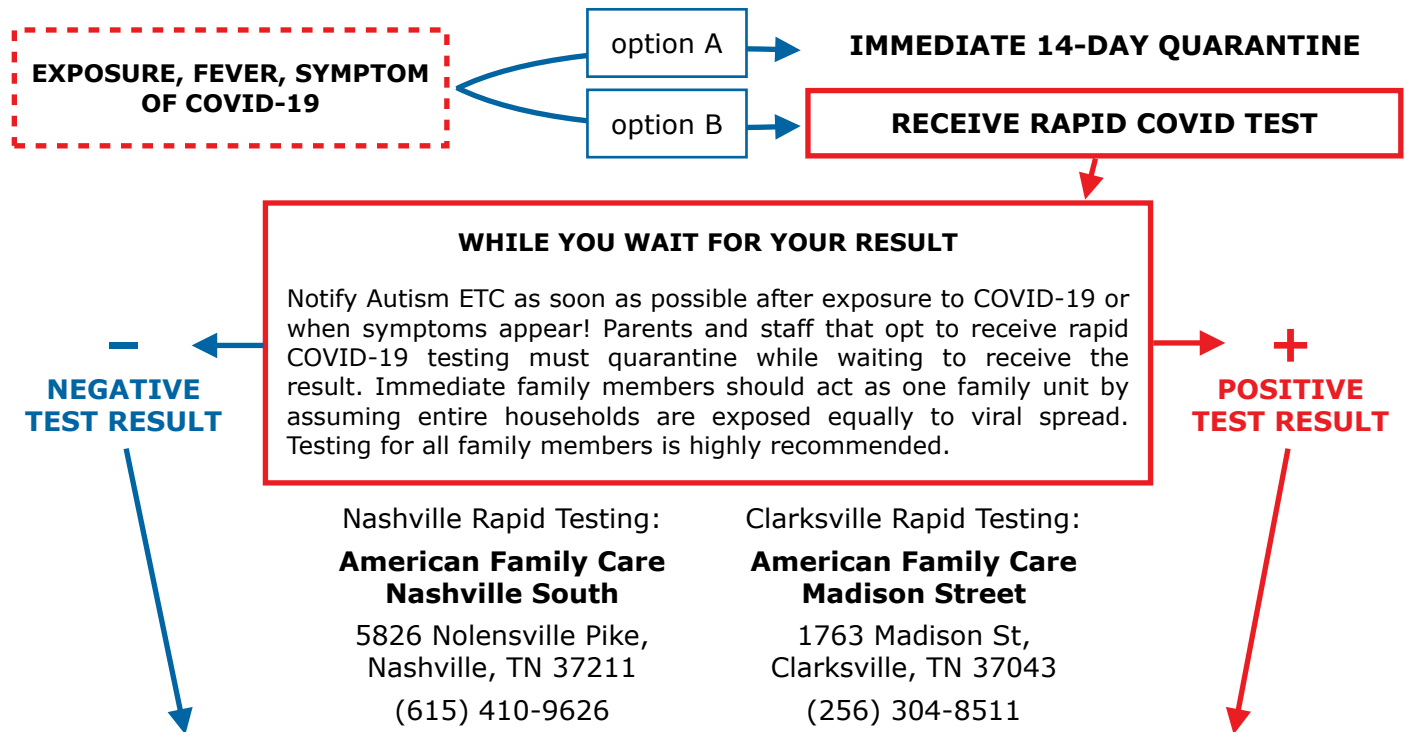


**OCTOBER 1, 2020**

*Re: Autumn Updates to COVID-19 Policies*

Dear parents and colleagues:

With the threat of COVID-19 (Coronavirus) still at the forefront of daily life, we want to issue an update to our policies with a few clarifications. These guidelines are designed to aid you in the decision-making process if symptoms of sickness appear in your household. With flu season arriving, confusion is possible. We recommend that all staff and clients receive flu shots per their physician's recommendation. If you or a member of your household presents with any symptoms of COVID-19 as directed by the CDC ([cdc.gov/coronavirus](https://www.cdc.gov/coronavirus)) or is exposed, please follow these steps:



Autism ETC's normal illness policy is in effect: each individual must be fever-free (less than 99.5°F) and symptom-free for at least 24 hours before returning to the clinic. For example: a temperature is taken at 7am on a Tuesday and is free of fever. The individual may return to the clinic at 8am on Wednesday.

Each COVID-19 positive individual should immediately isolate and cooperate with their local Health Department to determine a care plan before returning to the clinic. Persons with a positive test result must wait a minimum of 14 days before returning to the clinic or present a letter from their Health Department stating they have been cleared of COVID-19. After receiving confirmation of a positive case, Autism ETC will immediately establish the exposure threat through contact tracing. All staff and clients with first-hand exposure will be sent home and directed to follow these steps regardless of the presence of fever or symptoms. All exposed persons must receive negative COVID-19 rapid testing or complete a 14-day quarantine before returning to the clinic.

Thank you for your cooperation as we seek to stop the spread of COVID-19 (Coronavirus) in our communities. Latest guidance can be found on our website ([autismetc.com/covid-19](https://autismetc.com/covid-19)). We wish you health and safety.

Sincerely,



Autism ETC Clinical Management Team